

## Salmon River Joint School District No. 243

### INSTRUCTION

2343P

#### Speakers in the Classroom Procedure

1. Selection of speakers and topics must be appropriate to the age and grade level of the students.
2. Selection of speakers and topics should be congruent with the curriculum of the course.
3. The teacher or designee must give one week prior notification to the principal or designee. The principal or designee may waive the one week notification requirement if extenuating circumstances are present.
4. When the speaker arrives at school, he/she will check in at the office and be accompanied by school personnel at all times.
5. Minimal disruption to the normal flow of school operation is a high priority.
6. An attempt to provide balanced viewpoints is required when dealing with controversial issues or candidates for public office.
7. Teachers should ensure that the presentation and follow up is consistent with District approved programs and policies.
8. The teacher must retain primary responsibility for the instruction and supervision of students when using an outside speaker. The teacher must be present at all times when speakers are in the classroom.
9. In the event an outside community speaker is denied access to the classroom, the teacher may request a meeting to be held between the Superintendent or designee, the principal, or designee, and the teacher. The meeting shall be held no later than five (5) working days from the date of the request for the meeting. The administrators shall review with the teacher pertinent information concerning the request and render a final decision on the issue.

Legal Reference: I.C. § 33-506 Organization and government of board of trustees.

#### Policy History:

Adopted on: August 17, 2009

Revised on: