

Salmon River Joint School District No. 243

INSTRUCTION

2396

Idaho Digital Learning Academy/Salmon River Savage Academy

The Idaho Digital Learning Academy (IDLA) is a legislatively created virtual school created to provide Idaho students with greater access to an assortment of courses while working in collaboration with public schools. IDLA offers educational opportunities that meet students' changing needs and grant the student flexibility of learning anytime, any place and at a pace that meets their individual learning styles.

The District will use IDLA classes to supplement its curriculum and to provide remedial academic support. Salmon River Savage Academy is an integrated online educational program wherein students will enrich their regular academic coursework via available online courses. Salmon River Savage Academy has placed SRHS as the foreground of online learning in Idaho.

Site Coordinator

The District will provide an individual, employed by the District, as a Site Coordinator. The Site Coordinator is to regularly motivate and monitor the progress of the student. The role of the Site Coordinator is to:

- 1) Serve as a point of contact between the student and IDLA.
- 2) Determine the eligibility of interested students.
- 3) Register students for IDLA classes.
- 4) Keep a list of student ID and passwords.
- 5) Distribute and collect CD and textbook materials in a timely manner.
- 6) Find a suitable location for student to work.
- 7) Monitor student's progress.
- 8) Administer required in-school assessments.
- 9) Provide information on earned credits to the registrar at the student's home campus for inclusion on the student's transcript.
- 10) Initiate disciplinary measures for violations of the Acceptable Use Policy and/or campus code of conduct.

Additionally, the Site Coordinator is a contact for the IDLA instructor and IDLA staff. A Site Coordinator shall be assigned to each building, or in the alternative, each District. Anyone selected as a District Site Coordinator shall successfully complete the IDLA online Site Coordinator Course. The cost of the IDLA online Site Coordinator Course shall be paid by the District.

Student and Course Selection

District administrators, counselors and teachers will identify those students in grades seven (7) through twelve (12) who will benefit from IDLA classes.

At the discretion of the Principal or designee, students may be selected to take IDLA courses who:

- A. Students need to make up credits in order to graduate on schedule;
- B. The course is not offered at the high school, including advanced placement or dual credit courses;
- C. Although the course is offered at the high school, the student will not be able to take it due to an unavoidable scheduling conflict;
- D. The principal, with agreement from the student's teachers and parent/guardians, determined the student requires a differentiated or accelerated learning environment;
- E. The students want to accelerate their academic program by taking additional courses to facilitate early graduation;
- F. Are excused from being physically present on the campus of their school of record for an extended period of time.

Students may be denied the privilege of IDLA enrollment if their academic and behavioral record does not indicate the academic ability and self-discipline needed to succeed in online classes.

The parent, student and principal or designee must confer and agree that course(s) selected is (are) academically and developmentally appropriate for the student and that all prerequisites as determined by the student's school of record have been completed before registration in an IDLA course.

Ethical Conduct

Any student attending classes through IDLA shall adhere to the District's Acceptable Use policies 3270 and 3270P and any acceptable use policy implemented by IDLA. Additionally, the student and the student's parent/guardian shall agree to abide by the Acceptable Use form 3270F prior to IDLA classes beginning.

If a violation of acceptable online course use or behavior occurs, the instructor will notify the student's Site Coordinator. The Site Coordinator is responsible for bringing the matter before the appropriate school administrator(s) for disciplinary action. A record of any disciplinary action resulting from a violation of acceptable use policy or behavior in the course should be kept in the student's IDLA file. Notification of the incident and resulting action should be made by the Site Coordinator to IDLA.

Grading

IDLA provides a percentage grade to the local school districts. The district assigns a letter grade and transcribes the credit. The grade received from any IDLA class will be averaged into the student's GPA. The student will be granted high school credit when earned through the IDLA.

Advanced Placement/Dual Credit Designation on Transcript

If a student of the district takes an Advance Placement or Dual Credit IDLA class, the district will specify on the student's transcript that the advanced placement or Dual Credit course was taken through IDLA. The purpose for this is to ensure that the student's transcript reflects an approved provider of the advanced placement course or Dual Credit course, such as IDLA.

For all other requirements regarding IDLA, please refer to the Idaho Digital Learning Academy current year Fees Policy Statement or contact IDLA.

Salmon River Savage Academy

The following policies will ensure that all students have an equitable experience in Salmon River Savage Academy:

- I. Eligibility:
 - A. All full time students are eligible to participate in any class offered through Savage Academy
 - B. Class size is limited as facilities and resources dictate.
 - C. Priority is based on
 1. Full time status. Part time students will be considered on a space available basis
 2. Grade level: Seniors first, then juniors....
 3. AP/Dual credit courses and credit retrieval courses are given priority over electives.
 4. Core courses have priority over electives.
 5. Course offered on-site have priority over online courses.
 6. Schedule conflicts with onsite classes and electives must be approved by the principal.
- II. Restrictions:
 - A. Any schedule conflicts between core classes, electives, & online classes must be approved by the principal.
 - B. Schedule conflicts will be addressed on an individual basis by the building administrator as a valid reason for students in grades 9 & 10.
 - C. A student cannot take a course they have already failed twice in their academic career. (Student may still take an online course, but not through Savage Academy).

- D. All AP classes require approval from the guidance counselor and/or principal. Require a minimum of a sophomore standing. (AP exams have a minimum age requirement of 16).

III. Payment & Reimbursement

A. The District will pay fees for approved online courses if:

1. Courses are not offered locally.
2. Schedule conflicts with a required core course.
3. Student has failed a core course once and is taking the class for credit retrieval.

B. Student will pay if:

1. The course is a correspondence course.
2. The student does not pass the course. (District to be reimbursed)
3. Student chooses to drop the course. (District to be reimbursed)
4. Course is offered locally and there is not a reasonable schedule conflict.
5. The student receives a failing grade based on misconduct, cheating, or plagiarism. (District to be reimbursed)
6. The District will pay a percentage of fees, texts, and materials associated with Advanced Placement exams and/or Dual Credit classes. This percentage will be reviewed annually by the Board.
7. Student has failed a core course twice and is taking the class for credit retrieval.

IV. Special considerations:

- A. Situations may arise where alternative placement is an option. Special situations or extenuating circumstances that occur are to be decided on an individual basis by a review board consisting of the principal, counselor, online coordinator and a faculty member.
- B. Careful consideration should be given to freshmen who wish to take online classes. Requires recommendation from faculty member and approval of the review board.
- C. Students who misuse or abuse computer privileges will be denied access to computers at school. They may still take online classes, but the work will have to be done off site.

Policy Note: Some information to develop this policy was provided by the Idaho Digital Learning Academy.

Policy History:

Adopted on: October 19, 2009

Revised on: