

Community Use of School Facilities & Equipment

School facilities are available to the community for education, civic, cultural, and other non-commercial uses consistent with the public interest, when such use does not interfere with the school program or school-sponsored activities. Such facilities may also be used for the operation of a senior citizen center. Use of school facilities for school purposes has precedence over all other uses. Persons on school premises must abide by the District's conduct rules at all times.

Student and school-related organizations shall be granted the use of school facilities at no cost. Other organizations granted the use of the facility shall pay fees and costs. Fees and Costs for facility use will be negotiated on an individual basis. The Superintendent shall develop procedures to manage community use of school facilities, which shall be reviewed and approved by the Board. Use of school facilities requires the Superintendent's approval and is subject to the procedures.

Authorization for use of school facilities shall not be considered an endorsement of or approval of the activity, person, group or organization nor the purposes they represent.

The administration shall approve and schedule the various uses of the school facilities. A master calendar will be kept in the office for scheduling dates to avoid conflicts during the school year. Requests for use of the school facilities must be submitted in advance of the event to the Superintendent's office.

Proper protection, safety and care of school property shall be primary considerations in the use of school facilities. All facility use shall comply with state and local fire, health, safety and police regulations. All individuals using school facilities shall comply with the policies of this Board.

Use of Kitchen Facilities

The Board recognizes that community groups should be able to utilize the kitchen area and the multipurpose area of Salmon River High School for their events. The following guidelines shall be adhered to when using the food preparation areas.

1. Arrangements to use the kitchen area must be made a minimum of two (2) days in advance of the event.
2. A person of the organization utilizing the facilities shall be designated as the "Person in Charge." The Person in Charge shall meet with a representative of the Salmon River High School kitchen staff to discuss needs and familiarize him/herself with the kitchen equipment. Groups utilizing the kitchen shall be responsible for providing all food items, including seasonings.

3. Groups utilizing the kitchen shall be responsible for all clean up, including emptying the contents of trash receptacles in the dumpster located on the northern edge of the upper parking lot. A list of what is to be done and directions regarding cleaning supplies will be provided.
4. Groups utilizing the kitchen shall also be responsible for cleaning the multipurpose room at the conclusion of its activity.
5. The utilizing group shall accept all responsibility for replacing or repairing damaged equipment and/or damage done to the facility in general as the result of misuse.
6. Unless waived by the Superintendent, all non-school groups will pay a \$25 utilization fee for each three hour block of usage.
7. Use groups agree to abide by all District policies regarding the use and consumption of alcohol on school grounds.
8. The District reserves the right to exclude any or all groups from utilizing the facilities at its discretion.

Equipment Usage

For liability reasons, use of school equipment by any group or individual, other than for school sponsored events, is discouraged. In all cases where equipment is used by non-school groups, a liability release will be required. Permission to use equipment must be arranged in advance with the building principal.

Legal Reference: I.C. § 33-601	Real and personal property – Acquisition, use or disposal of same
I.C. § 33-602	Use of school property or buildings for senior citizen centers
Lamb’s Chapel v. Center Moriches Union Free School Dist.,	113 S.Ct. 2141

Policy History:

Adopted on: August 17, 2009

Revised on: