

Emergency Response Drills

The Superintendent or designee must provide for and carry out emergency response drills at each District facility to prepare students, staff, and visitors, in case of an emergency. The results of these drills shall be recorded and assessed for possible improvement.

School shall conduct:

- Evacuation Drills at least once each month.
- Lockdown Drills at the beginning of each semester.
- Drop, Cover and Hold at the beginning of each school year; and
- Hall Check at the beginning of each school year.

The Superintendent or designee shall periodically provide the Board with a report on emergency drills.

**Definitions:**

**Drop, Cover and Hold:** a procedure to protect students and staff from falling debris.

**Evacuation Drills:** a procedure for rapidly vacating the site and accounting for all occupants. Fire drills are a type of evacuation drill and are governed by International Fire Code.

**Hall Check:** a procedure for rapidly locating suspicious objects or persons within a site.

**Lockdown Drills:** a procedure for denying access to the site or parts of the site in the event of a dangerous situation.

Cross Reference:     8301   Emergency Response Plan  
                              8520   Inspection of School Facilities / Emergency Evacuation Plan

Legal Reference:     I.C. § 33-506(1)     Organization and Government of Board of Trustees  
                              I.C. § 33-512(4)     Governance of Schools  
                              IDAPA 08.02.03.600   Rules Governing Thoroughness

Policy History:

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