

*Next Regular Board Meeting-August 19, 2013*  
**Salmon River Joint School District #243**  
**Regular School Board Meeting Minutes**  
**Monday July 15, 2013**  
**5:30 p.m. MDT**  
**Riggins-District Office**

**Call to Order**

At 5:32 p.m. Chairman Richard Friend called the meeting to order. Board members present were, Trustees Barbara Hawkins, Seth Allen and Eric Hook. Also in attendance was Business Mgr./Clerk Michelle Hollon.

At 5:32 p.m. *Barbara Hawkins moved to go into executive session to consider items pursuant to Idaho Code I.C. § 67-2345(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need*

The vote was as follows:

Richard Friend	aye
Barbara Hawkins	aye
Eric Hook	aye
Seth Allen	aye

At 6:02 p.m. the board moved out of Executive Session.

**Open Session:**

Open Session began at 6:02 p.m.

The Pledge of Allegiance was recited.

Barbara Hawkins and Richard Friend were sworn in to their zones for their new terms.

**Annual Action:**

*Barbara Hawkins motions to elect Richard Friend as Board Chairman. Seth Allen seconded. Motion passed unanimously.*

*Barbara Hawkins motions to elect Seth Allen as Vice Chairman. Richard Friend seconded. Motion passed unanimously.*

*Barbara Hawkins motions to appoint Michelle Hollon as Treasurer/Clerk. Richard Friend seconded. Motion passed unanimously.*

*Seth Allen motions to set Board meetings on the 3<sup>rd</sup> Monday at the District Office at 6:00pm. Barbara Hawkins seconded. Motion passed unanimously.*

*Seth Allen motions to keep legal posting status quo (The Idaho County Free Press and The Adams County Recorder). Barbara Hawkins seconded. Motion passed unanimously.*

*Richard Friend motions to Posting Places status quo (Riggins Post Office, Lucile Post Office, Pollock Post Office, District Office, Pinehurst and City Hall). Barbara Hawkins seconded. Motion passed unanimously.*

## **Approval of Minutes:**

*Barbara Hawkins motioned to approve the minutes for the June 17, 2013 Regular and Executive Sessions with corrections. Richard Friend seconded. Motion passed unanimously.*

## **Treasurer Report/Approval of Bills:**

Mrs. Hollon stated that we balanced to the bank and that the State Department said that the Proposed Budget for FY 2013-14 looked good. Michelle also said that she was working on the current budget getting it ready for the audit coming up July 30<sup>th</sup> and 31<sup>st</sup>. Mrs. Hollon mentioned that she would be requesting the final drawdowns from the Title funds for this current year.

*Seth Allen motioned to approve bills and Treasurers Report, Barbara Hawkins seconded with an amendment on a bill in question. Motion passed unanimously.*

## **Superintendent Report:**

Mr. Doramus was at a conference and submitted a report

Maintenance update:

- a. Pulling old carpet in 1<sup>st</sup> grade classroom
- b. Painting RES hall and staff lounge
- c. New flooring installed July 15<sup>th</sup>, 1<sup>st</sup> grade classroom, RES staff lounge and entry, HS resource room, HS office and staff lounge.
- d. Heating and cooling units are being installed at the District Office
- e. Cleaning and painting
- f. Two unexpected maintenance concerns
  1. The irrigation pump at the elementary had to be replaced
  2. The gym floor warped (same thing that has happened in the past)

We received an \$8000 dollar grant (Small Rural School)

Mr. Doramus recommends money to be used installing new surveillance systems at both locations.

Jim met and did a walk through with a technician from A Gem Electronics concerning location and cost of security cameras at both schools

*The Board would like more information on surveillance system, and the need for it.*

Mr. Doramus is still working on updating the staff handbook and policy manual.

*Mrs. Hawkins mentioned that Policy 1110 needed amended.*

## **Old Business:**

- a. Facility "Strategic Plan" update. Our lawyer said that we would need to;
  1. Notice discussion of leasing on the Agenda at a Board Meeting
  2. Have a Motion to determine public interest in leasing the facility, with a second, discussion, vote, and resolution if passed.
  3. Resolution should state that the Board has determined that leasing the facility is "in the best interest of the school district" and should also include an advertisement in the local paper, and retaining a realtor to market the property to determine interest (by someone unrelated to the Board members)
  4. The lease use should be consistent with or compatible with the current use. For example, a Boys & Girls Club, a day care or church. However, as the proposed use gets more commercial then it would likely be better to look at selling.

## **Public Comment:**

There were a couple of questions that were answered.

**Board member comment:**

None.

At 6:55 p.m. Chairman Friend adjourned the meeting.

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Richard Friend  
Board Chairman

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Michelle Hollon  
Clerk

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Jim Doramus  
Superintendent