**COLLEGE AND CAREER ADVISING AND MENTORING PLAN**

**(2017-2018)**

Pursuant to Idaho Code §33-1212A your school district/charter school must have a College and Career Advising and Mentoring Plan, plans must be submitted to the State Board of Education and the effectiveness of your plan must be reported annually. College and Career Advising and Mentoring Plan (Plan) must be submitted by October 1st of each year by emailing the plan to mailto:Plans@osbe.idaho.gov.

Plans may be submitted as a:

* Consolidated plan combined with your school district Continuous Improvement Plan (incorporated within the plan or as an appendix to the plan) – When combining plans the consolidated plan must meet all of the requirements of each of the plans; or
* Standalone College and Career Advising and Mentoring plan

Pursuant to Idaho Code §33-1212A, school districts and charter schools:

* May employ non-certificated staff to serve in the role of college and career advisors and student mentors.
* Appropriate alternative forms of advising and mentoring must be research-based and may include the following:
1. High contact programs such as:
	1. Near peer or college student mentors; and
	2. Counselor, teacher or paraprofessional as advisor or mentor;
2. Collaborative programs such as:
	1. Student ambassadors; and
	2. Cooperative agreements with other school districts or postsecondary institutions; and
3. Virtual coach or mentor programs
* Must provide professional development in the area of college and career advising to all staff serving in the role of student mentors or advisors. All individuals providing services in the role of a college and career advisor must have a basic level of training or experience in the area of advising or mentoring to provide such services.
* Must notify parents or guardians of all students in grades 8 through 12 of the availability of college and career advising provided by the district and how to access such services.
* Must report annually on the effectiveness of their college and career advising programs as part of their annual continuous improvement plan.

Pursuant to Idaho Administrative Code, IDAPA 08.02.02.801, the following metrics must be included as part of the College and Career Advising and Mentoring Plans:

* Percent of learning plans reviewed annually by grade level in grades 9 through 12
* Number and percent of students who go on to some form of postsecondary education one and two years after graduation (this information may be obtained from the State Board of Education Office)
* Number of students graduating high school with a career technical certificate or an associate’s degree.
* One or more additional metrics chosen by the school district or charter school to determine the effectiveness of the College and Career Advising and Mentoring plan

Plans must include baseline data (previous year at a minimum) and annual benchmarks (performance targets).

Choose an item.

|  |
| --- |
| **Summary of method used to notify parents of available resources:** |

(Summary can be grouped by multiple grade levels if plan treats grouped grade levels the same)

**Salmon River JSD 243 District Parent Communication Network**

Information is posted on the district web-site, fliers at school events, emails, counselor presentations, “tail-gate” information table, individual grade group activities, and back-to-school student/parent conferences, parent –teacher district conferences, and the counselor course registration process for middle and high school students during the summer, fall & spring.

**Examples:**

Before sporting events a district “tail gate party” is hosted by the school. At these events an information table “manned” by the school counselor, SRHS principal, rotating teachers, the director for parent involvement is set up. A variety of information and resources are made available for parents and community members. Examples are: current senior scholarships, lists of school events, parent signup sheets for committees, and power school grade checks.

Students and Parents are informed about: concurrent enrollment qualifications and course offerings though the Idaho Advanced Opportunities Program. PTECH is new this year and the program information will be sent out to parents through the different communincation network listed. All programs that will assist students to get a jump start on their college education are included in the communication.

**SALMON RIVER JR/SR HIGH**

**COLLEGE AND CAREER ADVISING AND MENTORING PLAN**

**(2017-2018)**

**Salmon River Joint School District 243 208-630-6025**

Those responsible for the College and Career Mentoring Plan:

Dennis Fredrickson -Salmon River Jr/Sr High School Principal, fredricksond@jsd243.org

Jeri Best -Salmon River Jr/Sr High School Counselor, bestj@jsd243.org

Brandon Ratcliff - Salmon River Jr/Sr High School College and Career Teacher, ratcliffb@jsd243.org

Jim Doramus - Salmon River Joint School District 243 Superintendent, doramusj@jsd243.org

***Summary of college and career advising and mentoring used at each grade level (available resources/services by grade level or group of grades);***

***(i.e. if the district is using the same resources/services for multiple grades, you may group them in the same summary – please indicate this)***

**PSAT Testing**

* + Grades 8-11
	+ PSAT Test is offered to all students 8th -11th grade every year and fees are paid by the district. Students can take the test all four years (8th, 9th, 10th, & 11th grade).

**ACT and SAT Registration**

* + Grades 10-12
	+ The school hosts the state wide funded SAT
	+ The school provides transportation when needed, for students to take the ACT/SAT that is given at other schools.

 **Middle and High School Counselor Meetings with Students and Parents**

* Grades 6-12
* 5th grade Movin’ On Up program; 2nd semester
* 8th grade Movin’ On Up Program; 2nd semester
* High School Plans and course scheduling are discussed with all students, 6th -12th grade. (First semester, 2nd semester, and at the end of the year; summer registration).
* PTECH program added to the 8th grade schedule; 2017

*Salmon River JSD 243 Summary 2017-2018 School year*

 **College and Career Exploration Class**

* Grade 12
* Seniors participate in the Idaho College Application Week
* **The students create a college/career portfolio that include:**

Completed application to a college, apprenticeship program, or a training program

Completed FAFSA indicated by a confirmation for a pin number

Two completed scholarships or two completed job applications

A selected college major or a description of the intended program

Two letters of recommendations

Resume

Proof of ACT or SAT scores and Transcript signed by the counselor

Mock job interview practice

* Career guest speakers, college reps, and the military present to the class
* Peer or near peer speakers attending college
* Students learn about local, state, national scholarships and federal monies available for postsecondary education.
* Idaho Dept of Labor presents state and national programs
* Next Steps Idaho and CSI programs are used in this class
* College tours; when funds are available for school sponsored trips.

**Assist With College Registration**

* Grade 12
* All seniors are encouraged to submit college applications and are informed about financial and scholarships deadlines.
* Information is sent through the College/Career Exploration class, School web page, parent emails, scholarship bulletin board postings, and the on-line school bulletin.

**FAFSA Advisement**

* Grade 11 & 12
* The high school hosts a FAFSA day where students and parents can come and have assistance filling out the FAFSA application.
* Representatives from LCSC financial aid and admission departments’ co-host the event.

**On-Line Learning and Dual Credit Courses**

* “Savage Academy” provides additional opportunities for students to take advanced courses (advanced placement or dual-credit) or earn credits for courses not offered at our school, such as Spanish, Speech, and Region II Tech courses.

* DC and AP courses are taught by qualified staff in their areas of study; examples are DC Biology, DC Chemistry, and AP Computer Science.

**CTE Program**

* The Agriculture/Shop and FFA program has been enhanced by the utilization of skills and talents within the community of Riggins. There is a large retired population in Riggins and this retiree pool brings a variety of talents to include mechanics, machinists, welders, horticulturists, and so on. These talents are used to enhance the daily lessons and projects for students in the Agriculture/Shop and science programs.
* The Skill Stack Badges can be earned in welding and business for college credit.
* **2017 adding the PTECH Program; available for all students.**
* **2017/2018 offering the CEDA Mechanical CADD program for the 10th grade co-hort class.**

**One on One College Advising**

* Grades 9-12
* Upon request, individual advising with the school counselor, college adviser, and/or military liaison for service academy’s etc; is available for students and parents.
* All students research and submit to the school counselor a college/career/certificate degree completion plan from a post-secondary source; one in their 11th grade year and the 2nd their senior year in the career class. All plans are reviewed by the school counselor and student.
* Senior plans are discussed with the parents at the FAFSA night.

**Training Teachers and Certified Programs**

* Grades 9-12
* Educators at the high school are encouraged and advised on the process of becoming dual credit or AP qualified.
* District reimburses employees for 18 college credits

**Grade Level Plans**

**Senior Project**

* Career based project
* Career exploration research paper is a capstone experience that allows a student to use a variety of skills learned in school: generating research questions, gathering, analyzing, and synthesizing information, drafting and revising writing, public speaking as well as answering questions.
* All seniors will have a career project mentor

**Career Exploration Courses in Middle School**

* All subjects have a skill career emphasis for example:
* Life and Earth Science class explore the roles of scientist past to present in each area of study.
* Guest speakers are from: Fish and Game, US Forestry, and engineering fields.
* Students participate in “Future City”.
* Computer Skills class for 7th & 8th grade are skill based and with a Computer Science careers unit.

**Cottonwood Career Fair**

* 11th & 12th grade students in October
* Classroom presentations from the Idaho Department of Labor
* PTECH presentations

Provide effectiveness measures chosen by the school district/charter school, required metrics, previous year or years data and benchmarks chosen by LEA:

|  |  |  |  |
| --- | --- | --- | --- |
| **Performance Measure** | **2015-2016****(optional)** | **2016-2017** | **Benchmark** |
| Percent of Learning Plans reviewed annually by grade level, in grade 9 through 12 |  | **100%** | **100%** |
| Number of Students Graduating High School with a Career Technical Certificate***Plans are in process to enroll students in the spring of 2018; in the CEDA Mechanical CADD career pathway***  |  | **0** | **10%** |
| Number of Students Graduating High School with an Associate’s Degree |  | **0** | **0** |
| Number and percent of students who go on to some form of postsecondary education, one and two years after graduation (school district and charter school go on rates may be retrieved from the State Board of Education)<https://boardofed.idaho.gov/research_stats/progress_reports.asp>**Link shows all results school district percents are hard to measure due to the small number of students attending SRHS.**  | **1 Year 4/9** | **1 Year 9/11** | **(i.e. 10% increase from prev. year)** |
| **1 Year %** | **1 Year %** |
| **2 Year #** | **2 Year #** |  |
| **2 Year %** | **2 Year %** |
| *Additional effectiveness metrics chosen by the school district/charter school* |  |  |  |
|  |  |  |  |
| ***Spring semester 2018 Students enrolled in PTECH*** |  |  |  |
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| **Please proceed to the College and Career & Mentoring Budget and Expenditures (Template 4)** |

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 **(Template 4)**

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| --- | --- | --- | --- | --- |
| **Budget for 2017-2018 :**  |   |  |  |  |
| **Personnel** |
| **Position / Item** | **Details** | **FTE** | **Cost Per FTE** | **Total Cost** |
| School Counselor  | College and Career counselor duties | 0.5 | 10,000.00  | 10,000.00  |
|   |   |   |   | 0.00  |
|   |   |   |   | 0.00  |
| Benefits |   |   |   | 0.00  |
| **Subtotal** | **0.00**  |
| **Supplies/Equipment** |
| **Item**  | **Details** | **# Items** | **Cost Per Item** | **Total Cost** |
|   |   |   |   | 0.00  |
|   |   |   |   | 0.00  |
|  **Subtotal** | **0.00**  |
| **Transportation** |
| **Item** | **Details** | **# Students** | **Cost Per Student** | **Total Cost** |
|   |   |   |   | 0.00 |
|   |   |   |   | 0.00 |
| **Subtotal** | **0.00** |
| **Other Costs** |
| **Item** | **Details** | **# Items** | **Cost Per Item** | **Total Cost** |
|   |   |   |   | 0.00  |
|   |   |   |   | 0.00  |
|   |   |   |   | 0.00  |
| **Subtotal** | **0.00**  |
| **Professional Development/Training** |
| **Item** | **Details** | **# Hours** | **Cost Per Item** | **Total Cost** |
|   |   |   |   | 10,000.00  |
|   |   |   |   | 0.00  |
|   |   |   |   | 0.00  |
| **Subtotal** | **0.00**  |
| **TOTAL COSTS** | **$10,000.00**  |
|  |  |  |  |  |